

OSH Tour Request Form

Person/Group Requesting the Tour:	Person/Group Name: _____ Primary Contact: _____ Phone: _____ Email: _____											
OSH Staff Point of Contact Information:	OSH Staff Point of Contact Full Name: _____ Phone: _____ OSH Department: _____											
Tour Information:	<p>Requested Tour Date(s): _____ Requested Time(s): <input type="checkbox"/> 7am-9am <input type="checkbox"/> 3pm-5pm <input type="checkbox"/> Other: _____</p> <p>Number of Attendees: _____ (max of 4 attendees per tour group with 1 escort, max number of tour attendees is 6)</p> <p><i>Please list all attendees by first and last name here.</i></p> <p>If known, please list OSH staff escorts (first and last names):</p> <p>Purpose of the tour:</p> <p>How would you categorize this tour? (Check one)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td><input type="checkbox"/> Community Education</td> <td><input type="checkbox"/> Legislators/High-Ranking Officials</td> </tr> <tr> <td><input type="checkbox"/> Community Partners</td> <td><input type="checkbox"/> Media</td> </tr> <tr> <td><input type="checkbox"/> Education - Students</td> <td><input type="checkbox"/> Patient Friends & Family</td> </tr> <tr> <td><input type="checkbox"/> Justice/Legal System</td> <td><input type="checkbox"/> Stakeholders/Advocates</td> </tr> </table> <p>Please note, not all requested areas may be available the day of your tour:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td><input type="checkbox"/> Salem Campus Kirkbride Loop: typically includes Patient Dining Hall, Treatment Mall, Library, Vocational Services, Medical/Dental Clinic, Gym, Kirkbride Café/Plaza</td> </tr> <tr> <td><input type="checkbox"/> Junction City Campus Loop</td> </tr> <tr> <td><input type="checkbox"/> Patient unit with Superintendent approval</td> </tr> </table> <p>Does your tour require any special accommodations? Please identify below.</p>	<input type="checkbox"/> Community Education	<input type="checkbox"/> Legislators/High-Ranking Officials	<input type="checkbox"/> Community Partners	<input type="checkbox"/> Media	<input type="checkbox"/> Education - Students	<input type="checkbox"/> Patient Friends & Family	<input type="checkbox"/> Justice/Legal System	<input type="checkbox"/> Stakeholders/Advocates	<input type="checkbox"/> Salem Campus Kirkbride Loop: typically includes Patient Dining Hall, Treatment Mall, Library, Vocational Services, Medical/Dental Clinic, Gym, Kirkbride Café/Plaza	<input type="checkbox"/> Junction City Campus Loop	<input type="checkbox"/> Patient unit with Superintendent approval
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